Ensemble (CMS) Meeting

2016-11-28

VirginiaTech *Invent the Future®* | **Ensemble**

Agenda

- Introductions
- CMS Info
- Old CMS Plans
- Branding
- New CMS Plans
- Requests & Q-A

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CMS Involvement

- **Advancement**
  - Design and Digital Strategy
- **Department of Information Technology**
  - Enterprise Systems (ES)
    - Business Application and Integration Services (BAIS)
    - Database and Application Administration (DBAA)
  - Technology Enhanced Learning and Online Strategies (TLOS)
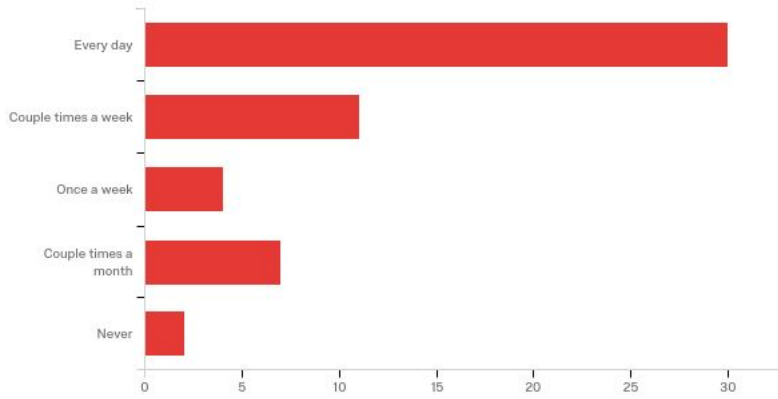 - Network Infrastructure and Services (NI&S)

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CMS Info

- **Upgrade in early December**
  - Stability Issues
  - Fixes
- **Current Numbers**
  - Sites publishing from the new CMS - 120
  - Sites still publishing from the old - 154
- **Publications content type**
  - Extension publication - Migration
- **Problems**
  - Publishing issues
    - Occurs as a single queue, a large file holds up the queue
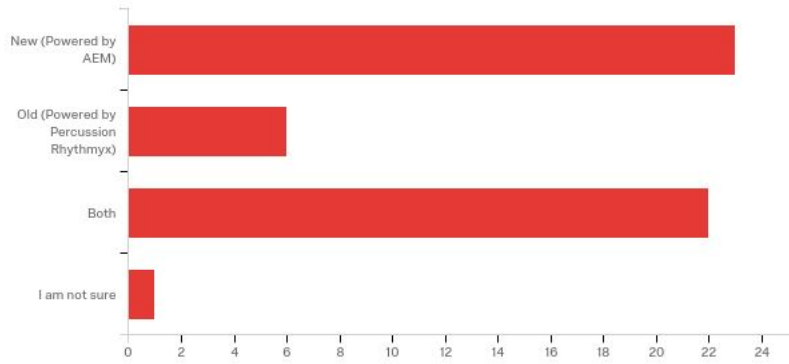 - Downtime
  - Tickets

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- If your site is down, check vt.edu as this is an indication of a major event / issue
  - If www.vt.edu is down, feel free to call +1 (540) 231-HELP
- Please file tickets for everything! This allows us to track requests and common themes

Survey: How often do you use Ensemble CMS?

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Survey: Which version of Ensemble are you using?

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Branding

- **New stuff going on**
- **Guidelines (including accessibility and general standards)**
- **Using outside help**
- **Playground**

A branding effort for the university is currently underway with an outside firm.
The targeted date for guidelines is tentatively set to be May, 2017

New CMS Plans

- **Upcoming features**
  - Auto tagging of images (summer)
  - Access Page (.htaccess)
- **New Themes**
  - Base theme that is customizable
  - Accessibility
  - Future of Moss template
- **Forms**
  - Generator for use with HTML component communicating back to hosting instance
  - Email and database processing options
  - Researching options now (open source, buy, dev in-house)
  - Base features deployment Summer 2016
  - Will work with community to expand/enhance functionality

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Old CMS Plans

- **Decommission date**
  - Mid March (16th) 2017
- **What does it mean?**
  - Shutting down Rhythmyx
    - ensemble.vt.edu will redirect to author.ensemble.vt.edu (new cms)
  - Published content will be moved to web hosting
    - Will be "static" html files
    - Current web admin will be set as administrators of the hosting site
    - Edit pages in HTML (text files) via webDAV or hosting interface
    - Briefs and navigation will need to be changed multiple times

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We will create some basic documentation on how to edit these "static" sites

Requests / Q&A / Discussions

- **Tickets, Tickets, Tickets**
- FAQs / Documentation
- Feature Requests
- Individual workflows
- Local Assets / Development workflow
- Migration
- Stats
- Training
- Frequency of community meetings

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Links

- **CMS: https://author.ensemble.vt.edu (also https://author.cms.vt.edu)**
- **Documentation: http://ensemble.cms.vt.edu**
- **Training: https://app.nli.tlos.vt.edu/**
  - Search for "ensemble"
- **JIRA (Ticketing): https://webapps.es.vt.edu/jira**
  - Be sure to click on the "Login" on the upper right hand corner
  - Can always file a ticket from http://ensemble.cms.vt.edu without logging into the ticketing system
- **Slack (Chat): https://vtdoit.slack.com/messages/ensemble/**
- **Mailing lists:**
  - General: ensemble-cms-users-g@vt.edu
  - **Developers (notification of patches): ensemble-developer-g@vt.edu**

- If www.vt.edu is down, call +1 (540) 231-HELP
- Web Hosting Link in IT ITEE Service Catalog
  - https://vt4help.service-now.com/sp?id=sc_cat_item&sys_id=f2f1 89c30f170a00005de498b1050e32
- Web Hosting Administration Tool
  - https://www.computing.vt.edu/content/web-administration-tool-us age

User Feedback

- **How do you copy pages**
  - Documentation page to be created
- **What will be archived from Rhythmyx (Old CMS)**
  - File a ticket for a copy of your published site
- **How will editing work with archived sites**
  - We will have a documentation page, but the pages will be in static html
- **Template font choices**
  - Looking to make upcoming templates have more choices. Can currently be done via local assets.
- **How to change templates**
  - As a web admin, you can go the properties of a page, click on the "Advanced" tab and set the design. Not all designs listed are supported (Currently just Moss and Burruss)
- **WebEx availability during live CMS workshops for remote users (Ag Extension)**
  - The plan is to eventually make all training be remote / online.

- **Link visibility**
  - Addressing some issue via changes to global css, others via local assets
- **People pages -> table issues**
  - Would be nice to have more choices in the list generation, but need more feedback
- **Developer documentation**
- **Help/training on how to use Local Assets**
  - Chandler will be leading a class on March 20th
- **Batch page creation**
  - It was suggested that opening up multiple tabs is one way to create a lot of pages
- **Customized/filters for workflows**
- **Migrated Asset folder deletion**
  - Will see if upcoming patch fixes this issue
- **All things tags -> better tag documentation**
- **Semesterly meetings, one in Summer**

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